

RESOLUTION NO. _____

ADOPTING PUBLIC PARTICIPATION PLAN FOR 2022 COMPREHENSIVE PLAN UPDATE

The Town of Concord's current Comprehensive Plan was adopted in 2009. State Statute 66.1001 requires municipalities to update their comprehensive plan every ten (10) years. In order for the Comprehensive Plan to operate effectively, according to the law, and to address the needs of the citizens of the Town, the residents must be kept informed and provided an opportunity to participate in the planning process.

The Town has developed the following public participation plan to inform and engage the public as part of the requirements of the Comprehensive Planning state statutes (Wis. Stat. 66.1001(4)a). The goal of a public participation plan is to foster public participation with the diverse populations of the Town through open discussion, communication programs, information services, and public meetings (for which advance notice has been provided).

Ad-Hoc Steering Committee Meetings

The Town will be utilizing the Ad-Hoc Steering Committee (Committee) as the board overseeing the development of the Comprehensive Plan update with the Town's selected consultant, MSA Professional Services Inc. The Committee will have the responsibility for reviewing and recommending the draft Comprehensive Plan with preparation assistance from MSA. The planning process includes at least seven (7) Committee working meetings.

Community Meeting

The Town will host a public meeting designed to identify issues of concern to residents and preferences on a variety of land use and development concepts.

Community Survey

Using an online platform, the Town will invite the public to comment on critical issues identified during the planning process. The results of the survey will be incorporated into the updated Comprehensive Plan.

Plan Adoption Procedures

The Planning Committee will oversee the Public Hearing on the Draft Plan. Also, the Planning Committee will recommend (by resolution) the adoption to the Town Board.

The planning process will include at least one meeting of the Town Board. The Town Board shall have the authority to adopt the new updated Comprehensive Plan by majority vote, per 66.1001(4)b.

Prior to adopting the Comprehensive Plan, the Town will hold at least one Public Hearing on the Plan. As stated in Wis. Stat. 66.1001(4)d, the hearing must be

preceded by a Class 1 notice under ch.985. a minimum of 30 days prior to the hearing. Said notice shall contain at least the following information:

1. The date, time and place of the hearing, per 66.1001(4)(d)1.
2. A summary, which may include a map, of the proposed comprehensive plan or amendment to such a plan, per 66.1001(4)(d)2.
3. The name of an individual employed by the local governmental unit who may provide additional information regarding the proposed ordinance, per 66.1001(4)(d)3.
4. Information relating to where and when the proposed comprehensive plan or amendment to such a plan may be inspected before the hearing, and how a copy of the plan or amendment may be obtained, per 66.1001(4)(d)4.

At least 30 days before the public hearing is held the Town shall provide written notice to all of the following, as stated in Wis. Stat. 66.1001(4)e:

1. An operator who has obtained, or made application for, a permit that is described under s. 295.12(3)d, within the jurisdiction of the Town.
2. A person who has registered a marketable nonmetallic mineral deposit under s. 295.20 within the jurisdiction of the Town.
3. Any other property owner or leaseholder who has an interest in property pursuant to which the person may extract nonmetallic mineral resources, if the property owner or leaseholder requests in writing that the Town provide the property owner or leaseholder notice of the hearing.
4. Any person who has submitted a request to receive notice of any proposed ordinance that affects the allowable use of property owned by the person.

An electronic copy of the draft plan, or notification on how to view/download a copy of the plan online, will be disseminated to neighboring jurisdictions prior to the public hearing with a request for written comments, including:

- City of Oconomowoc
- Village of Sullivan
- Village of Summit
- Town of Farmington
- Town of Ixonia
- Town of Sullivan
- Jefferson County

The Town Board, by a majority vote, shall enact the ordinance adopting the recommended plan (Wis. Stat. 66.1001(4)c). An electronic copy of the adopted plan and ordinance, or notification on how to view/download a copy of the plan online, will be disseminated to the above-mentioned governing bodies, as stated in Wis. Stat. 66.1001(4)b.

Adopted this __ of _____, 2022

SIGNED: _____
Dale Konle, Town Chair

ATTEST: _____
Brian Neumann, Town Clerk